#### Substantive Change Report for the Professional Program Leading to the

#### [*name of degree*] Degree

**[*date of report*]**

**[*Name of University*]**

**[*Name of College/Faculty*]**

**[*City/Town*]**

**[*Country*]**

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**1. Background Information on Substantive Change(s)***[Refer to Section 15 of the International-Accreditation and International-Preaccreditation Policies and Procedures for examples of what actual or anticipated changes should be reported to ACPE.]*

1. **Implications of Substantive Change(s) on Maintaining Compliance with the ACPE Quality Criteria**

**Request:** *[State substantive change or copy and paste the request exactly from the ACPE document.* ***Use bold text****.]*

*Notes:*

* *For each Quality Criterion to which the Substantive Change applies, use the format below;*
* *For additional guidance of what details to provide, please refer to Addendum 8: Guidelines for Substantive Change in the Policies and Procedures for International-Accreditation and International-Preaccreditation of Professional Degree Programs In Pharmacy.*

**[*Criterion Number*]: [*Criterion Name*]**

**School’s Response:** *(****detailed*** *or* ***brief****) (see Guidelines for Interim Reports on the website)*

**Additional Comments on the Criterion:** *(if applicable; optional)*

**Supporting Evidence:** *(If applicable, refer to appendix/appendices where supporting evidence is provided.)*

**3. Applicable Timelines of Changes Made, in Progress and/or Planned as a result of the Substantive Change(s)** *(please provide a bullet list of key dates/milestones, as applicable)*